

Council Meeting Minutes
Wednesday June 22, 2022 at 1900h
Auditorium – Clarkson Campus

Present: Al Hubbard (video conference host), Andy Choles, Carol Wilson, Dana Bryant-Giguere, David Wheeler, Heather McGillis, Joanne Quennell, Louise Sinclair, Pat Skinner, Richard Cranston, Susan Gittings, Teresa Madeira

Regrets: Christine Whiting, Clarke Grice, Elisabeth Evans, Rick Donaldson, Shawn Bausch, Steve Shaver

Ministry Staff: Rev. Heather Weaver-Orosz, Victoria Keane

Reports attached this month: Communications, Community Outreach, Ministry & Personnel, Property, Spiritual Development, Stewardship, Welcoming & Fellowship, Worship, Future Planning Group, Regional Council Representative, Financial Statements & Treasurer's Report, Lead Minister

Call to Order

Richard Cranston called the Council Meeting of **June 22, 2022** to order.

A quorum (14) of Council members were present.

Opening Prayer Rev. Heather

Opening Remarks Richard Cranston

Richard welcomed everyone to this last Council meeting before the summer break. Carol gave a brief overview of the hearing assistance equipment in use for this meeting. There were no changes to the circulated agenda.

Review & Approval of May 25, 2022 Council Meeting Minutes

No errors or omissions were noted.

- MOTION to Council by Heather McGillis that the Council minutes of May 25, 2022 be approved. SECONDED by Pat Skinner. Motion CARRIED.

Semi-annual Congregational Meeting – June 12, 2022 Carol Wilson, Al Hubbard

The meeting was held on Zoom with 92 attendees and no technical issues. Carol expressed gratitude for the assistance of Janis Cowie who managed a large volume of communications in the lead up to the meeting in a timely way.

There has been very little feedback received following the REOC presentation at the congregational meeting. Everyone was encouraged to forward any related queries to Steve Shaver. There will be a post meeting summary sent to the congregation by eblast and mailer on June 23.

Reports from Ministerial Team

Rev. Heather Weaver-Orosz – Lead Minister

- Rev. Heather highlighted the importance of the connection to Christ First for extended families of church members during a time of loss. In the case of two such families celebrating loved ones this summer, Heather is mindful that there is a sense of 'coming home' in the planning of their memorial services which were postponed due to the pandemic.
- Rev. Heather raised concern over the lack of chairperson for Congregational Support. The Committee have not been able to identify a chair within their group, and are stretched in providing ongoing pastoral care behind the scenes to the congregation. Suggestion was made to repeat the appeal via eblast, and/or have a small group get together to brainstorm potential candidates in the absence of a Recruitment chairperson.

Victoria Keane – Youth Music Program Leader

- Victoria highlighted the youth-led service being held June 26.

Committee Reports

No issues or discussions arose from the committee reports submitted by Community Outreach, Spiritual Development, Stewardship, Welcoming & Fellowship, Future Planning Group or Regional Council Representative.

Communications – Al Hubbard

- Committee has purchased a few T shirts with church logo for Communications members attending an event in Clarkson Village, as well as for staff members. Suggestion offered to sell shirts as a fundraiser.

Emergency Preparedness – Heather McGillis

- As of August 1, masks will be encouraged but optional in our buildings

Ministry & Personnel – Susan Gittings/Heather McGillis

- Committee has been dealing with due diligence in the matter of Sean Jackson. M&P have been following advice provided by Horseshoe Falls Regional Council. Victoria Keane has followed up with families who have children. So far there has been relatively little feedback from congregants. Council members were encouraged to forward any concerns to M&P. Police checks have been a regular practice for staff but not for visiting musicians. The guidelines provided by UCC recommend assessing each situation with respect to risk factors. Furthermore, due to capacity issues, Peel Police are now restricting checks to those volunteers coming into direct contact with vulnerable people. M&P will follow up with HFRC on this matter.

- Committee is optimistic about filling the position for office administrator in the near future, with a target of August 1 as start date.

Property – David Wheeler

- David expressed thanks to the subcommittee, in particular Carol Hennigar, Mike Giguere, Gail MacDiarmid and Jessie Kennedy, who have dealt with the new occupants of the apartment. There are standard templates now in place for new tenants and occupancy agreements. Current tenants' agreement is for 1 year.
- Janis has received queries about the ongoing requirement for masks. This may become an issue with summer camps. David requested removal of the masking signage. EPC will look into relaxing this requirement for children until August 1 when masks become optional for everyone.

Worship – Andy Choles

- Setting up for Rural Connect over the summer
- Volunteers for services are in short supply, especially coffee servers, readers, ushers, etc. Suggestions made to advertise needs via eblast as well as the Time & Talent survey (targeted for 3rd week of July), and to set up teams for Sundays on a rotational basis, with a point person to organize supplies, etc. Andy will give a live message during worship, and will coordinate a volunteer schedule once names are collected.
- Worship wants to ensure that any over-run on livestream or Rural Connect initiative costs would be supported. Dana Bryant-Giguere clarified that the reserve fund of \$50K for 2022 is intended for large unforeseen capital items. She suggested that Special Gifts allocations be used to cover Worship initiatives.

UCW – Pat Skinner

- Guest speaker scheduled for September 25.

Financial Update - May Dana Bryant-Giguere

Due to time constraints, Dana was unable to prepare reconciled financial statements in time for presentation and approval at this meeting. She will distribute her report and draft financial statements setting out the position of Christ First as of May 31, 2022, for information purposes, following tonight's meeting.

Business Arising from Previous Minutes

- Richard Cranston reported that the privacy policy and consent form review is in progress
- Richard Cranston reported that the Exploratory Committee met June 21 to decide on a range of topics to discuss with St. Stephen's on-the-Hill.
- Carol Wilson reported that the recent hearing accessibility survey produced a few responses, but not enough interest to warrant augmentation of equipment at this time. Carol Wilson was invited to a larger Seekers gathering to demonstrate the hearing system, and it was well received. Equipment needs will be revisited in the lead up to budget preparation.

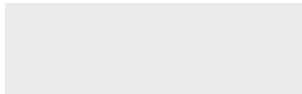
New Business

- **2022-23 Council meeting dates** – Carol Wilson circulated a list of proposed dates for discussion. Carol will circulate the finalized list to all. Various possible meeting location/formats (Zoom, in person or hybrid, or alternating locations) were discussed but no decision was made. This will be discussed further at the September meeting, which will be held in person in the Merigold Room.
- MOTION to Council by Carol Wilson to install the Summer Executive Council to handle any emergencies over the summer months. The Committee will be comprised of the Chairperson of Council, the Treasurer, Property and M&P chairpersons and Lead Minister. SECONDED by Louise Sinclair. Motion CARRIED.

Closing Prayer Rev. Heather

Adjournment Al Hubbard

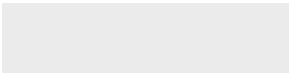
Next Council Meeting September 21, 2022



Council Chair – Rick Cranston

September 21, 2022

Date



Council Secretary – Carol Wilson