

**Christ First Council Minutes**  
**Wednesday June 19, 2019 @ 1900hr**  
**Margaret Merigold Room**

**Present:** Doug Robinson, Ed Mock, Ginny Robinson, John Fargey, John Nicholson, MaryEllen Hern, Nancy Hori, Pat Skinner, Shawn Bausch, Steve Shaver, Susan Nicholson, Teresa Madeira, Karin Stangenberg

**Regrets:** Clarke Grice, Carol Wilson, Marg Shaver, Carol Hennigar, Claude Lewis, Kay Cranston

**Ministry Staff:** Rev. Dr. Morar Murray-Hayes, Mark Chown

**Guests:** Mike Giguere

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<p><b>Reports attached this month:</b> Communications, Community Outreach, Property, Recruitment, Worship, UCW, Regional Council, Financial Statements &amp; Treasurer's Report, Spiritual Development &amp; Pastoral Care Leader</p>
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**Call to Order**

Steve Shaver called the Council Meeting of **June 19, 2019** to order.

A quorum (13) of Council members were present.

**Opening Devotional**     Mark Chown

**Opening Remarks**     Steve Shaver

There were no changes to the distributed agenda.

**Review & Approval of May 22, 2019 Council Meeting Minutes**

- MOTION to Council by Susan Nicholson that the council minutes of May 22, 2019 be approved. SECONDED by Doug Robinson. Motion CARRIED.

**Report from Mike Giguere**

The report submitted to Council in April of 2019 will effectively form the terms of reference for the Property Planning Ministry. Via a motion at the April meeting, Council affirmed that the report outlined the general direction and focus for the PPM.

With the foregoing in mind, the PPM will be organized around 2 primary areas of focus:

1: Near to mid-term sustainability of two Campuses via rental income- The vision is to make rental activities more missional. The idea is to create a Ministry with proper policy, objectives and procedural templates to assure efforts align with over all Christ First mission. The team intends to leverage established expertise, experience and practices as appropriate and viable. Through these efforts we will entrench the notion of being “Care and Worships Centres”—places for providing directly, or space for, community outreach services. One example of such outreach ministry that is evolving is the Neighbour Care Network.

2: Long term: Focus on the “blue sky thinking” - really big picture, radical ideas that may entail land swaps, redevelopment or something else creative, in order to leverage the considerable real estate assets we occupy, to create something fantastic for the vulnerable in our community as well as a worship home for our faith community.

**MOTION to Council** by Mike Giguere. Given the scope and significance of the content in the Property Planning Ministry (“PPM) progress report of April 8, 2019, the PPM be designated as an Ad Hoc Committee of Council. **SECONDED** by John Fargey. Motion CARRIED.

### **Reports from Ministerial & Administration Staff**

#### **Rev. Dr. Morar Murray-Hayes – Supply Minister**

Rev. Morar highlighted upcoming activities:

- Grant application for funding has been approved for \$2500. The fall event for congregation and community will provide resources for a safe community for those with cognitive impairment:
  - Kick-off will be a play, followed by six-week program.
- Green Spaces energy audit / benchmarking for both campuses has been completed (Clarkson campus scored 14/44 and Port Credit scored 19/44). Initial meeting has been held with Doug Robinson to discuss findings.
- Council Retreat planned for the fall. Facilitator Christine Govern will guide the Council through a day of strategic thinking and discussion on CF governance.
- Horseshoe Falls Regional Council, Human Resources Commission met June 12 but are unaware whether or not approval of Morar’s extension was granted.

#### **Mark Chown - Spiritual Development & Pastoral Care**

Mark highlighted his recent activities as follows:

- 3 funerals – 2 of which he performed
- Several pastoral calls and a few hospital visits
- Volunteer appreciation event
- 2 full days of annual planning with staff
- Attended Wenleigh hymn sing
- Preached past 2 weeks, including combined service/BBQ
- Held joint youth group event with Applewood
- Prepping for VBS & Band Camp
- Met with M&P to go over current job description

## **Committee Reports**

### **Discussions Arising from Committee Reports**

No issues or discussions arose from the committee report submitted by Recruitment.

### **Communications – Nancy Hori**

Posting of minutes on website - MaryEllen Hern made reference to the section in the UCC manual which outlines the requirement to post draft minutes on the website. For reference below is the excerpt from the UCC manual:

#### A.6. Website Posting of Minutes and Decisions

##### A.6.1 Application

This section (A.6) applies to the General Council, regional councils, and communities of faith. If the community of faith has a governing body, it has the same responsibilities for its minutes as a council unless otherwise indicated.

##### A.6.2 Posting Draft Minutes

The council is responsible for posting the draft minutes of meetings of the council, its executive, its sub-executive, and commissions.

##### A.6.3 Website or Alternative

The council must post these draft minutes on its website or, if there is no website, by any other means that makes them available to its members promptly. Governing bodies of communities of faith must post minutes in some way that makes them available to members of the community of faith.

##### A.6.4 Decisions

Minutes must clearly indicate any decisions that have been made.

##### A.6.5 Approved Minutes

The council must post the minutes again after approval.

After some discussion about draft versus approved minutes it was decided to post approved council meeting minutes in the members only section of the website.

### **Community Outreach – Ginny Robinson**

Referring to report, the motion listed is being deferred.

### **Property – Doug Robinson**

- Insurance is covering the roof replacement at 151 Lakeshore
- UPDATE: Parking lot light project at Mazo Cres coming along slowly. Decision to go solar instead of electric due to extensive cost (\$5K versus \$40K)
- UPDATE: Clarkson Campus Elevator telephone- Al Hubbard and Ken Hori working on solution.
- MOTION by Doug Robinson to approve the installation of new flooring for a cost of \$4,800 in the administrative wing was withdrawn as Council agreed the funding for this project would come from the capital budget approved at the February 2019 semi Annual General Meeting. Council al-

so agreed that we would move ahead with obtaining cost estimates for renovating Morar's office along with reviewing all capital expenses for the remainder of fiscal 2019.

**Regional Council** – Carol Hennigar

- Council agreed that the suggestion regarding reimbursement for clergy and regional representatives should be forwarded to the budget committee; during the annual budget process, Carol will be asked to submit a budget proposal.

**Financial Report** – Susan Nicholson

- Susan reviewed the financial statements setting out the position of Christ Church as of May 31, 2019.
- Susan will be away on vacation from July 13 - 27. It's important to have all expenses requiring reimbursement into Susan by Thursday July 11.
- MOTION to Council by Susan Nicholson that the financial statements of Christ Church as of May 31, 2019 which have been reviewed and approved by the Finance Committee be accepted: SECONDED by John Fargey. Motion CARRIED.

**Business Arising from previous minutes**

- Rev. Morar sent an email to committee chairs requesting sign up for the Fall; purpose is to highlight activities and identify the committee members. Committee chairs are slow to respond.

**Amalgamation/Integration Issues**

- None to report

**New Business**

- Discussion on Communication to congregants. Do we need a semi-annual meeting in the fall? The feeling was the "Minute for Ministry" talks by each of the committee chairs may cover any updates. Currently there are a number of methods to communicate information; weekly email blast, The Happenings publication, Facebook. Suggestion was made to have committee chair/members present at the coffee klatches after church to answer any questions raised.
- Council Meeting 2020 Dates - Keeping to the 3rd Wednesday of the month.
- Annual General Meeting - February 9th, 2020

**Summer Executive Council**

- MOTION by Ed Mock to install the Summer Executive council to deal with any issues during the summer months. SECONDED by John Nicholson. Motion CARRIED.

**Closing Prayer** Rev. Morar

**Adjournment** Susan Nicholson

**Next Council Meeting** September 18, 2019



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Council Chair



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Date



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Council Secretary